VRM Properties

Job Aid

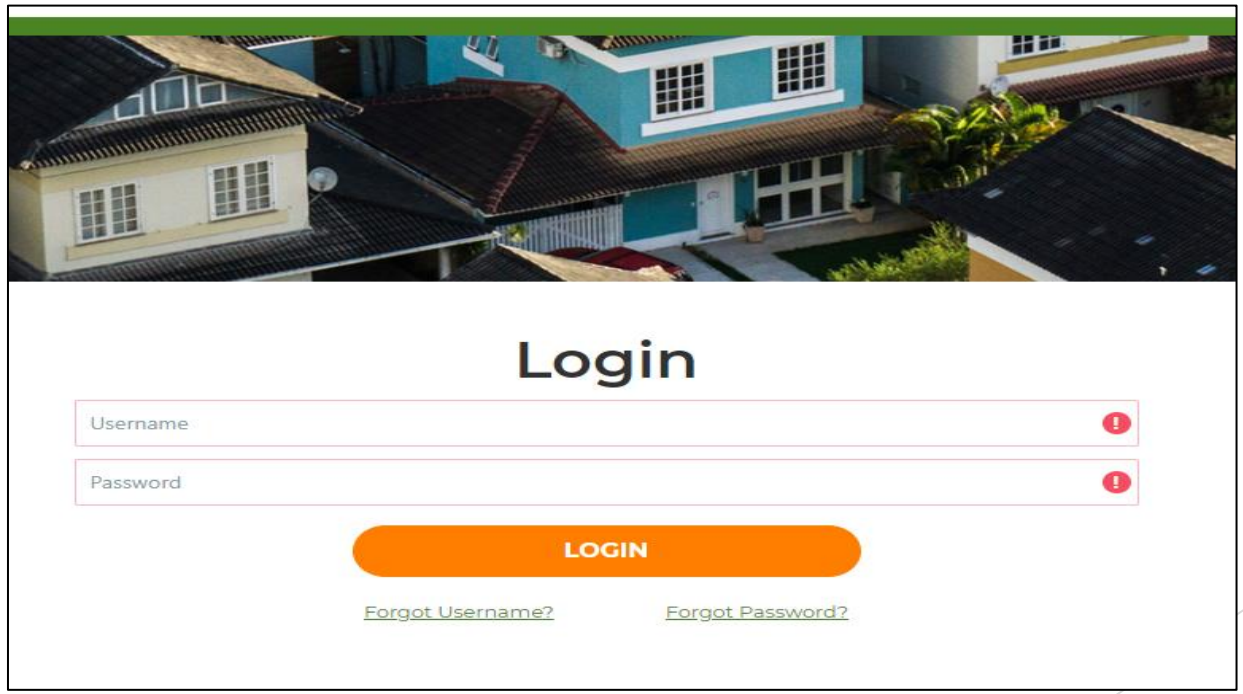
Submitting a Highest & Best offer after multiple offers are received

Login to VRMProperties.com

1. Navigate to VRMProperties.com
2. Select on "Sign In or Join"

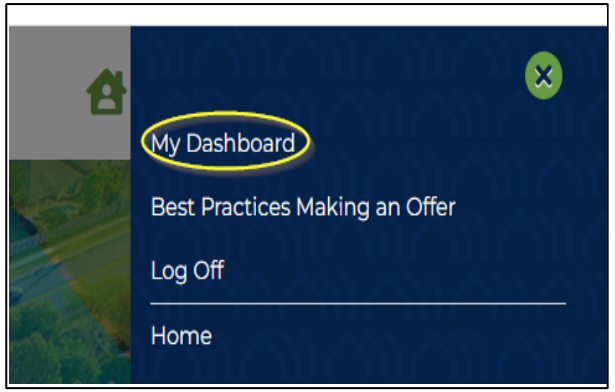


3. Provide your Username and Password, and select "Login"

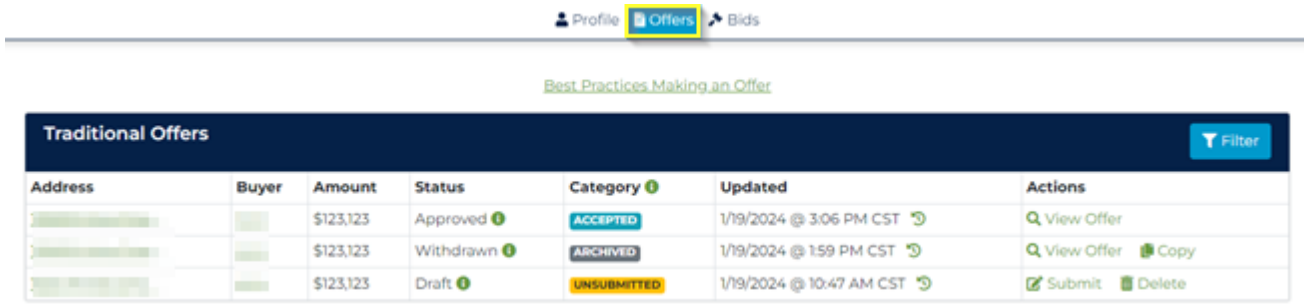


Open your H & B Offer

1. Go to your Offer Dashboard by selecting on “My Dashboard” in the menu



2. Open the offer by selecting on “Offers” in your dashboard.



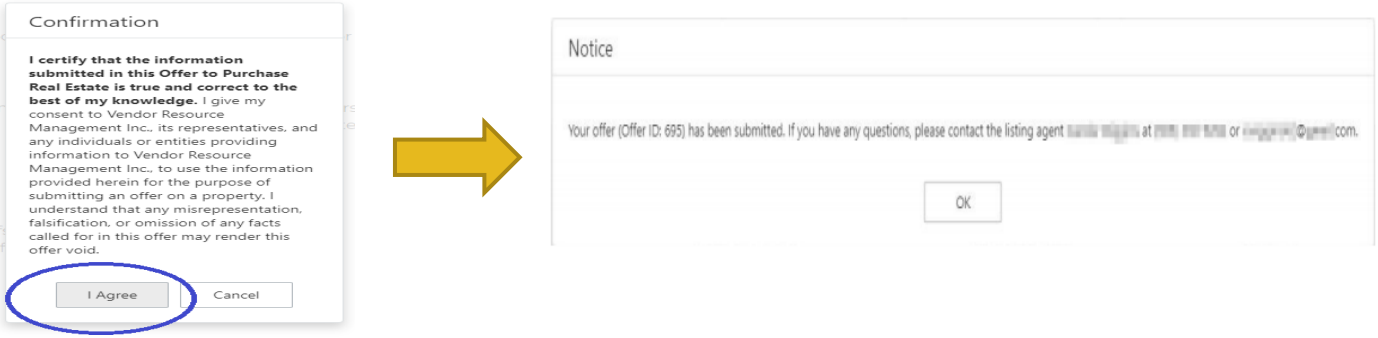
Complete your H&B Offer

1. Your original offer will load in edit mode with the offer information you previously submitted to the Listing Agent.

2. You may now modify any information previously submitted and submit your Highest and Best Offer by going to the Review page and selecting on the 

button at the very bottom of the page.

3. You will receive a popup asking you to confirm the information in your offer. Select "I agree" and your updated offer will be sent to the Seller. Upon success, a message will then appear with your Offer ID if it was successful.

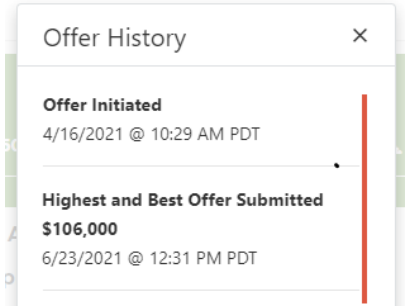


Important: *For your revised offer to be considered, you must complete all these steps or else your original offer will be taken as your Highest & Best offer.*

Confirming your offer was sent

1. When you view your Offer Dashboard, to confirm you sent your Highest & Best Offer, check the status. It should say "Submitted (H&B)".

2. To check when it was submitted, select on your offer history icon which can be found to the right of **Offer Status:** Submitted (H&B) in your dashboard.



Important: until the Highest & Best deadline has expired, you may make as many edits as you need to your submitted offer. This deadline will be communicated to you at the top of each page in your Highest & Best offer while you are editing / reviewing it.